



Shutesbury Elementary School

23 West Pelham Road, Shutesbury, MA 01072 Phone: (413) 259-1212 Fax: (413) 259-1531
Jacqueline Mendonsa, Principal E-mail: mendonsaj@shutesburyschool.org

September 9, 2020

Dear SES Families,

The start of school (September 16th!) is near! Many of you have connected with your child(ren)'s teachers this week, or have made plans to do so. If you haven't please respond to your child(ren)'s teacher to set up a time to check in. Many families are finding that this helps relieve stress and many questions are answered for them.

STUDENT MATERIAL PICK UP & SOCIALLY DISTANT MEET AND GREET

This is a reminder that our device and supply pick-ups start this week. *THANK YOU* to the SES PTO for purchasing an AWESOME SES drawstring backpack for students to collect their materials in. You will receive this bag and your device and items at the designated time below. Please remember that **ONE** adult is able to come and pick up materials outside of the school and meet their classroom staff *from a distance*. **EVERYONE** must be in a mask at *all times*. If more than 2 students arrive for pick up at the same time, people will be asked to wait away from the tent set up until students in front of them have left. There will be a staff member that will direct this. **You will need your technology forms submitted before you can take the device.** You can bring them with you when you pick up if you haven't mailed them back to the school.

The schedule of material pick up is below. Some grades will be listed for the same time. In this case, there will be two very distant pick up areas designated. **If you do not feel comfortable coming to retrieve your materials in this fashion, OR if you cannot come during the times assigned**, please contact Jessica (carlson-belangerj@shutesburyschool.org) and she will arrange another time for you to come and pick up materials outside of the school.

Kindergarten	Friday September 11 from 9:00 am-12:00 pm
First Grade	Friday September 11 from 12:00 pm-3:00 pm
Second Grade	Friday September 11 from 12:00 pm-3:00 pm
Third Grade	Tuesday September 15 from 12:45 pm-3:00 pm
Fourth Grade	Tuesday September 15 from 12:45 pm-3:00 pm
Fifth Grade	Thursday September 10 from 9:00 am-12:00 pm
Sixth Grade	Tuesday September 15 from 10:30 am-12:45 pm

VIRTUAL INFORMATIONAL SESSIONS NEXT WEEK

We are offering two *optional* virtual informational sessions on Monday September 14th and Tuesday September 15th.

HOW TO SIGN ON TO GOOGLE CLASSROOM 101: Our amazing Debbie Lee will show the VERY BASICS of how students will log on to Google Classroom and access their teacher and



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assignments. We will have a Pre K-2nd grade session and a 3rd grade-6th grade session. This will be very basic training on how to find and navigate the Google Classroom schedule. There will be more detailed training in the weeks to come.

Preschool, K, 1st and 2nd Grades	Monday September 14th from 6:45-7:15 pm	meet.google.com/zke-uehj-rpe
3rd, 4th, 5th and 6th Grades	Tuesday September 15th from 6:00-6:45 pm	meet.google.com/rud-xqcv-eyn

SETTING UP YOUR STUDENT FOR SUCCESS IN REMOTE LEARNING: This optional virtual meeting is about tips you can use at home with your student(s) that will help set them up for academic, emotional and organizational success! Several SES staff members will be present to offer suggestions and answer questions around setting up remote learning environments in your home and accessing remote learning in general. Grade specific questions should be directed to your child(ren)'s teacher.

Pre-K through 6th Grade Caretakers	Monday September 14th from 6:00-6:45 pm	meet.google.com/zke-uehj-rpe
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LIVE TECHNOLOGY HELP AVAILABLE

During the mornings on September 16th, September 17th, and September 18th Debbie Lee will be available **LIVE** to support you with any initial tech questions or tricky situations as the students begin to utilize Google Classroom. The link to access Debbie's help is below and will also be posted on the main page of the school website. You may pop in at *any time* from 8:30 am -12:00pm on those days for tech support!

Link: meet.google.com/ktu-mhek-gxn

DATES TO REMEMBER

- September 16th- October 2nd remote school day hours 8:30-12:00
- October 2nd-November 11th (at the earliest) remote school day hours 8:30-3:00

Please continue to reach out for clarification on anything and with questions. We truly understand that the amount of information is overwhelming and we want to help you as best we can!

Jackie